



# QUESTIONNAIRE

## Request to Use Unmanned Aircraft Systems (UAS) for Filming Over State Property *(click [here](#) for full list of guidelines & insurance requirements as stated on the CFC website)*

**CFC PERMIT APPLICATION #:** \_\_\_\_\_

Date \_\_\_\_\_ Production Company \_\_\_\_\_

Type of Production \_\_\_\_\_ Production Title \_\_\_\_\_

Proposed Film Date(s) \_\_\_\_\_ Production Contact \_\_\_\_\_

Contact's Cell# \_\_\_\_\_ Email Address \_\_\_\_\_

Location Address \_\_\_\_\_ **Hours of UAS Activity**  
 \_\_\_\_\_ From \_\_\_\_ [ ] a.m. [ ] p.m. to \_\_\_\_ [ ] a.m. [ ] p.m.

Location Address #2 \_\_\_\_\_ **Hours of UAS Activity**  
 \_\_\_\_\_ From \_\_\_\_ [ ] a.m. [ ] p.m. to \_\_\_\_ [ ] a.m. [ ] p.m.

UAS Company \_\_\_\_\_ Primary Contact \_\_\_\_\_

Address \_\_\_\_\_ Cell# \_\_\_\_\_

\_\_\_\_\_ Email Address \_\_\_\_\_

### UAS / AIRSPACE INFORMATION

Make/Model of Aircraft \_\_\_\_\_ Registration# \_\_\_\_\_

Make/Model of Aircraft \_\_\_\_\_ Registration# \_\_\_\_\_

Total Payload Weight (incl. UAS/camera/additional equipment) \_\_\_\_\_

Class of Airspace UAS Activity Will Occur in:  B  C  D  E  G

Restricted Areas or Temporary Flight Restrictions (TFR) Within Proposed Time/Area of Operation?  Yes  No

**REMINDER: if you are flying in Class B, C, D or E airspace, ATC authorization is required for all UAS activity.**

### UAS OPERATING AUTHORITY:

14 CFR Part 107  Title 49 ("Hobbyist" Rules) – *For Students Only*

#### Part 107 Requirements

Name of Remote Pilot in Command \_\_\_\_\_

Remote Pilot's Phone# \_\_\_\_\_ Remote Pilot's Certificate# \_\_\_\_\_

If Remote Pilot will not be operating UAS, name of person operating UAS under the direct supervision of Remote Pilot \_\_\_\_\_

Visual Observer:  Yes  No

**Please provide the following:**

Copy of Remote Pilot Certificate

Copy of Part 47 or Part 48 Registration Certificate for each UAS listed above

Description of planned flight operations, including diagrams, charts and maps as applicable

Certificate of Insurance & Endorsement  Copy/screen shot of ATC approval to operate in restricted airspace

#### For Students Enrolled at an Accredited Educational Institution Operating Under "Hobbyist" Rules

Name of Operator \_\_\_\_\_ Operator's Phone# \_\_\_\_\_

Name of School \_\_\_\_\_

**Please provide the following:**

Copy of UAS Registration  Certification letter from school (on school stationery)

Detailed description of proposed UAS activities  Name of community-based organization's safety guidelines

Certificate of Insurance & Endorsement \_\_\_\_\_ under which you will be operating

**WAIVERS: Please note that students may not apply for FAA waivers. For Part 107 Remote Pilots: if you are requesting any of the following activities, please check all that apply and furnish proof of waiver from the FAA upon submission of this document.**

- |  |   |
|--|---|
| <input type="checkbox"/> Flight over non-participants (§107.39)    | <input type="checkbox"/> Night flight (§107.29)                 |
| <input type="checkbox"/> Operating from a moving vehicle (§107.25) | <input type="checkbox"/> Flight altitude restrictions (§107.51) |
| <input type="checkbox"/> Operating multiple small UAS' (§107.35)   |   |

***Remote Pilot in Command is responsible for the safe operation of all UAS activities and declares that he/she will be in compliance with all Part 107 standards and requirements.***

\_\_\_\_\_  
*Signature of Remote Pilot in Command or Authorized Company Representative*

Print Name \_\_\_\_\_ Title \_\_\_\_\_

***Student enrolled at an accredited educational institution is responsible for the safe operation of all UAS activities and declares that he/she will be in compliance with all community-based safety guidelines.***

\_\_\_\_\_  
*Signature of Student Operator*

\_\_\_\_\_  
*Print Name*

## **Best Practices for UAS Operations Over State Property**

Although not specified in Part 107 Rules, the CFC suggests the following for optimum safety:

- Use of a visual observer.
- UAS operator should scout location site(s) of proposed drone activity in advance of filming.
- Operator should be at least 21 years of age.
- Operator should possess a Motion Picture & Television Operations Manual.
- Operator should have previous film set experience.

### **\*\*IMPORTANT\*\***

Please allow up to seven (7) business days for the CFC to process requests for film permits that include the use of drones, and be aware that the process will not begin until all required documentation has been submitted.

Also note that meeting all qualifications required of a Remote Pilot does not guarantee that permission to fly a small UAS over State property will be granted. CFC State partners (Caltrans, State Parks, etc.) review applications on a case-by-case basis and consent or deny requests based on location conditions and specific agency guidelines.

*Please scan and submit this completed form, along with all accompanying documentation to CFC's Permit Department Manager, Eric Klosterman at: [Eric.Klosterman@film.ca.gov](mailto:Eric.Klosterman@film.ca.gov).*