



California Film & Television Tax Credit Program 2.0

APPLICATION CHECKLIST

Non-Independent Productions

Important: Please carefully review [Guidelines](#) and [Budget/Tagging Instructions](#) regarding this list. All applicants should prepare items listed below prior to submitting an application. **If your project is selected, you will have only 3 days to submit all documents listed below.** All required materials must be uploaded via the online application portal. **PREPARE IN ADVANCE.**

APPLICATION - PHASE II REQUIRED DOCUMENTS

<input type="checkbox"/>	1	Qualified Expenditures Budget - in an industry standard budgeting program properly tagged as indicated in the Budget/Tagging Instructions . DO NOT REMOVE HEADERS! All combined fringes must be broken down.
<input type="checkbox"/>	2	One-line shooting schedule - with scene descriptions; indicate out of zone and production facility days, if applicable (Production Board or Production Calendar for TV Series) - PDF file
<input type="checkbox"/>	3	Screenplay - PDF file
<input type="checkbox"/>	4	Financing "backup" documents - evidencing at least 60% of the financing for the total production budget (e.g. bank or brokerage statements, commitment letters) - PDF file
<input type="checkbox"/>	5	Detailed Narrative Statement - a statement, on letterhead, establishing that the tax credit is a significant factor in the applicant's choice of location for the project; include information about whether the project is at risk of not being filmed or, specify the jurisdiction where the project will be located in absence of the credit; the statement must be signed by an officer or executive of the applicant - PDF file
<input type="checkbox"/>	6	Relocation Statement - letter on letterhead certifying that the tax credit is the primary reason for relocation to California; applicable only for Relocating TV Series applicants; if submitting Relocating Statement, do not submit Detailed Narrative Statement (as above) - PDF file
<input type="checkbox"/>	7	Pick-up Order (Pilots & New TV Series) - for TV series applicants, indicate number of episodes. - PDF file
<input type="checkbox"/>	8	List all members of a combined reporting group , if known at the time of the application. - PDF file
<input type="checkbox"/>	9	If available, a list of states, provinces, or other jurisdictions in which any member of the applicant's combined reporting group (in the same business unit) has produced a qualified motion picture (films and scripted TV projects) intended for release in the United States market in the preceding calendar year. - PDF file

Applicants who fail to provide the requested documentation will be ineligible.